



## **AGENDA/Notes**

### **American Society of Safety Professionals (ASSP) Northeastern Illinois (NEIL) Chapter**

#### **Board Meeting – 21st September 2022 at CSHEC**

Attendees: Sheri Lesak, Justin Cathey, Tim Janis, Greg Marquez, Brittany Selin, Matthew Baker, Claire Obuchowski, Greg Marquez, Luis Hernandez, Dave Amos, Tori Bankson, Matt Hoffmann, Jay Braffett

#### **1) Meeting Call to Order 3:04 pm**

#### **2) Past Minutes/Secretary Report – Claire Obuchowski**

- a. Mention chapter board position training available on ASSP website in your learning account and due early October.

#### **3) Treasurer's Report – Jay Braffett**

- a. Potentially fraudulent activity (LA Fitness and car payment) on bank account with BMO. Jay and Matthew to meet with bank on Monday to address.
- b. Greg to confirm that we still need GoDaddy website domain account.
- c. Matthew will check with Tony about GoToMeeting account and if it is still needed.
- d. Remove Sara from PayPal account and add Jay Braffett. Jay to follow up with Sara.

#### **4) Committee Reports**

- a. Newsletter – Tori Bankson
  - Send Tori any photos from golf outing to put in Newsletter.
- b. Membership – Mike Themanson - Absent
- c. Webpage/Jobs – Justin Cathey
  - Needs a photo of Tim for officer page. Posted job.
- d. Safety & Health Conference – Sheri Lesak
  - ~175 attendees this year, down from prior years. Kept costs down this year.
- e. Awards / Recognition – Bob Wasick - Absent
- f. NIU Student Chapter – Matt Hoffmann
  - Attended involvement fair at NIU, got 20 sign-ups for interest in student chapter.
- g. Sponsorship Chair – Tim Janis
  - Checking other chapter websites for ideas/benchmarking.

#### **5) Old Business**

- a. Recap 2022/23 meeting plan.
  - Adam Young from Seyfarth Shaw secured for 10/21 meeting. 18 sign-ups as of today.



# AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Northeastern Illinois Chapter

- Meta site tour scheduled for 11/11. What info should go out to members in advance? Time proposed from 10am-2pm. May need to have board meeting at a different date/time due to board conflicts/distance of location.
- b. New officer pictures posted? Just need Tim's.
- c. Platinum level met for 21/22 year.
- d. Cross chapter participation w/ Three Rivers – Tim to look into more.
- e. Maintain forward momentum gained in spring for in-person meetings.

## 6) New Business

- a. Recap of Fall ROC discussions:
  - Sponsorships
  - Student section participation (all chapters seem to be struggling with this)
  - In-person meeting attendance
- b. Northern IL Food Bank week of December 5<sup>th</sup>. Greg to look into and book date.
- c. ASSP Chapter By-Laws Update.
- d. Virtual leadership conference 10/20-10/21. Free opportunity to all board members. Extra COMT points for a non-board member to attend. Conflicts with our October meeting on the 21<sup>st</sup>.
- e. Spring ROC to be hosted in Chicago by NEIL/Three Rivers 4/13 & 4/14.
- f. Matthew presented the award to Sheri Lesak for outstanding service.

## 7) 2022-2023 Meetings

- a. October 21<sup>st</sup> – OSHA 2022, Maggiano's, Adam Young
- b. November 11<sup>th</sup> – META Site Tour, Dr. Mills
- c. December week of the 5<sup>th</sup> – Northern IL Food Bank Volunteer
- d. January 20<sup>th</sup> – Worker's Compensation, Maggiano's TBD
- e. February 17<sup>th</sup> – Social Event? Top Golf?
- f. March 24<sup>th</sup> – Heat Stress, Maggiano's. TBD
- g. April 21<sup>st</sup> – Tony Stephens, Maggiano's. Topic TBD
- h. May 19<sup>th</sup> – Exoskeleton, Don Peterson TBD
- i. June Board and Transition Meeting

## 8) Meeting Adjourned 3:46pm