



## **AGENDA & NOTES**

### **American Society of Safety Professionals (ASSP) Northeastern Illinois (NEIL) Chapter**

#### **Board Meeting – 14th of April, 2023**

Attendees: Claire Obuchowski, Jay Braffett, Bob Wasick, Mike Themanson, Tim Janis, Justin Cathey, Matt Hoffmann, Matthew Baker, Dr. Bill Mills, Nicholas Caravello (NIU Student)

- 1) Meeting Call to Order** – Claire Obuchowski (Greg Marquez Absent) 1:57pm
- 2) Past Minutes/Secretary Report** – Claire Obuchowski
  - a. Nothing to report
- 3) Treasurer's Report** – Jay Braffett
  - a. Attached at end of notes, including Annual 2022 report.
- 4) Committee Reports**
  - a. Newsletter – Tori Bankson (Absent)
  - b. Membership – Mike Themanson – Nothing to report
  - c. Webpage/Jobs – Justin Cathey – Will post Heat Stress PPT to website.
  - d. Safety & Health Conference – Sheri Lesak (Absent)
  - e. Awards / Recognition – Bob Wasick – Still waiting for Sara Gibson's award.
  - f. NIU Student Chapter – Dr. Mills /Matt Hoffmann – Dr. Mills is a fellow of AIHA. 2 applicants for grants this year. Was it decided that we would do \$1200 for the PDC in June, contingent on a student going? Will clarify with Greg.
  - g. Sponsorship Chair – Tim Janis - A couple of leads reached out about sponsorship. Hygieneering wants to sponsor the chapter. Aires/GB was suggested as an idea. Mentioned attending a ROC meeting this morning and there was lots of compliments about the NEIL Chapter and the NEIL website.
- 5) Old Business**
  - a. Recap March Happy Hour event.
    - Approximately 15 attendees
    - Good feedback
  - b. Speaker evaluations received after last meeting? Feb meeting survey had good feedback and included suggestion to have Machine Guarding as meeting topic in the future. 8 survey responses for this meeting (too big of a topic to try to cover in an hour with 3 speakers, but good topic and information).
- 6) New Business**
  - a. 2023 Meetings
    - May 19<sup>th</sup> – Fall Protection demonstration by Werner/Bird Ladder
  - b. 23/24 Board Positions:



# AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Northeastern Illinois Chapter

- a. Tim Janis running for President for 2023/2024 year
- b. Jaime Feinberg (Hound Labs) volunteered for sponsorship chair
  - i. Need photo/bio for both to post to website
- c. Need a President-Elect. Jay Braffett volunteered for this position. This would leave Treasurer position open for 2023/2024.
- d. Greg will send E-Ballot request to chapter services
- c. Charitable donation? Last year went to Mercy Corps for Ukrainian relief. Suggestions & amount for this year? Suggested same amount to same place since the Ukrainian crisis is still happening.
- d. Date for transition meeting in June. June 16<sup>th</sup> at 11:30am. Bob will book Maggiano's smaller room for this date.

## 7) Meeting Adjourned 2:29pm

### **NEIL ASSP Chapter Monthly Treasurer Report**

**Submitted By: Jay Braffett, CSP**

**April 14<sup>th</sup>, 2023**

- Two deposits covering NEIL Chapter's portion of the Spring ROC ASSP event were issued to Dave and Buster's in Rosemont. In addition, 3 River ASSP chapter deposit portion was deposited in the NEIL ASSP BMO account.
- 2022 Annual Treasurer report completed and sent to Greg Marquez and Claire Obuchowski.
- BMO Investment account January 31<sup>st</sup> statement: \$63,531.51
- BMO NEIL ASSP
  - Balance as of April 11<sup>th</sup> 2023: \$35,715.31
  - \$985.32 Check to Dave and Busters - deposit for Spring ROC Event
  - \$670.69 Check to Dave and Busters - deposit for Spring ROC Event
  - \$1,117.35 deposit for 3 River ASSP chapter portion for Spring ROC Event and at the door monthly meeting payments.
- CHASE NEIL ASSP account
  - Balance as of April 10<sup>th</sup> 2023: \$39,694.65



**NEIL ASSP Chapter 2022 Annual Treasurer Report**  
**Submitted By: Jay Braffett, CSP**

- BMO Investment Account
  - January 31<sup>st</sup> 2022 statement: \$63,911.42
  - December 31<sup>st</sup> 2022 statement: \$63,312.07
    - Insured Cash: \$5,944.97
    - PPTAX Funds: \$56,367.10
- BMO NEIL ASSP Account
  - Old account was closed in 2022 per bank recommendation due to fraud charges. Police Report filed on 9/28/22 with Schaumburg Police Department: #SCP22-013653, Officer James Biernacki #3825 TX: 847-882-3586. BMO Bank fraud department notified.
  - New BMO account # established on September 25<sup>th</sup> 2022
  - January 31<sup>st</sup> 2022 statement: \$39,294.12
  - December 31<sup>st</sup> 2022 statement: \$36,330.01
  - Balance as of April 11<sup>th</sup> 2023: \$35,715.31
- CHASE Chicagoland ASSP Account:
  - Profit checks have been issued to all applicable annual supporting organizations in regards to the 2022 Chicagoland Safety and Health Conference. The amounts were \$12,294.64 to 3 Rivers ASSP, AHMP, Chicago ASSP, and AIHA.
  - January 18<sup>th</sup> 2022 statement: \$16,684.50
  - December 15<sup>th</sup> 2022 statement \$22,344.18
  - Balance as of April 10<sup>th</sup> 2023: \$39,694.65
- New PayPal Non-Profit Membership account established
  - Zettle card reader setup for at door payments