



AGENDA and Notes

American Society of Safety Professionals (ASSP) Northeastern Illinois (NEIL) Chapter

Board Meeting – 17th of May, 2024

Attendees: Tim Janis, Jay Braffett, Toma Balaci, Sheri Lesak, and Past Treasurer/President Sara Gibson.

- 1) Meeting Call to Order – 1:35 pm**
- 2) Past Minutes/Secretary Report – Claire Obuchowski (not present) – Nothing new to report.**
- 3) Treasurer's Report – Toma Balaci (Annual Financial Report Attached)**
 - Toma reported that Chase Bank Checking Account is currently using ASSP Park Ridge address and Chapter P.O. Box for the account. Working to correct this.
 - Chase Representative suggested starting a new checking account as a Non-Profit Organization Business Account. Toma will follow up for additional information.
 - Deposited \$3,406.88 from PayPal to BMO. \$1,000 remains in PayPal account. BMO account will reflect this on next months report
 - Chapter Meeting Maggino's Payment: 816.47
 - April Chapter dues have not entered BMO yet. Usually deposits by end of the month. Will show on next months treasurer report.
 - Annual Financial report was completed on 5/22/2024. Tim to send to ASSP by 5/31/2024
 -
- 4) Committee Reports**
 - a. Newsletter – Tori Bankson (not present)
 - b. Membership – Mike Themanson (not present)
 - c. Webpage/Jobs – Justin Cathey (not present)
 - d. Safety & Health Conference – Sheri Lesak – conference speaker selections have been completed.
 - June 1st Early Bird Registration will begin
 - Additional Conference Sponsors are needed.
 - e. Awards / Recognition – Bob Wasick (not present)
 - f. NIU Student Chapter – Dr. Mills/Matt Hoffmann (not present)
 - g. Sponsorship Chair – Jamie Feinberg (not present)
- 5) Old Business**
 - a. Chicagoland WISE Group between the 3 Chicago ASSP Chapters Update – Multi-Chapter call scheduled at 2pm, Friday, 05/17/2024, after this Board Meeting.
 - b. President Elect for the 2024-2025 Year – Jaime Feinberg has agreed to hold the position.
 - c. 2023/2024 Meeting schedule
 - Friday, November 17, 2023 – John Newquist
 - Tuesday, December 5, 2023, Volunteer Event – Northern IL Food Bank, 9:00am – 11:30am, Geneva, IL
 - Friday, January 19, 2024 – AI and Safety



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Northeastern Illinois Chapter

- Friday, February 16, 2024 – Round Table Discussions: Construction; General Industry; Insurance
- Friday, March 15, 2024 – Active Shooter/Workplace Violence, Steve Stetson, DSP Services
- Friday, April 19, 2024 – Ladder Safety
- Friday, May 17, 2024 – ANSI Standards Update, Tim Fisher, ASSP Director, Standards Development and Technical Services
- Friday, June 21, 2024 (Board Transition Meeting)

6) New Business

- Need to send out ballot vote for the new coming board for Year 2024-2025 - An election ballot will be assembled and sent to the membership for election of next year's chapter officers. Tim Janis and Greg Marquez to work with ASSP Chapter Services to issue the election ballot.

7) Meeting Adjourned – 2:03 pm



AMERICAN SOCIETY OF SAFETY PROFESSIONALS

Northeastern Illinois Chapter

American Society of Safety Professionals 2025 Chapter			
Annual Financial Report			
Year Ending March 31, 2025			
INCOME STATEMENT			
REVENUES (Cash Receipts)			
Dues		\$	328.00
Meeting Fees		\$	3,406.88
Conference/Seminars		\$	-
Special Project		\$	-
Interest		\$	-
Advertising	(Unrelated Business)	\$	-
Sale of Product **	(Unrelated Business)	\$	-
Sale of Services	(Unrelated Business)	\$	-
Other		\$	-
Gross (total) revenue from Sections		\$	-
		REVENUE - BMO (Total Receipts)	\$ 3,734.88
		REVENUE - CHSEC (Total Receipts)	
EXPENSES (Cash Disbursements)			
MEETINGS:	Lunch/Dinner	\$	1,954.21
	Speaker Gifts	\$	-
	Other	\$	-
CONF/SEMINAR:	Meals/Breaks	\$	-
	Speaker Expenses	\$	-
	Books & Materials	\$	-
	Other	\$	-
NEWSLETTER:	Printing	\$	-
	Postage & Mailing	\$	-
	Other	\$	-
TRAVEL:	Officers	\$	-
	Other	\$	-
Publicity		\$	-
Special Project		\$	-
Administrative		\$	-
Scholarship		\$	-
Bank Fees		\$	-
Web Hosting		\$	-
Other		\$	-
Gross (total) expense from Sections		\$	-
		EXPENSES (Total Disbursements)	\$ 1,954.21
NET INCOME - BMO (Excess Receipts over Disbursements)			\$ 1,780.67
NET INCOME - CSHEC (Excess Receipts over Disbursements)			\$ -
Net INCOME - BMO+CSHEC			\$ 1,780.67
CSHEC Checking Account - Chase End 3/31/2024			\$ 52,418.85
PREVIOUS YEAR CASH BALANCE - BMO End 3/31/2024			\$ 31,854.17
Previous Year Investment Account Balance			\$ 60,670.86
Investment Account Interest Earned/Lost 2024/2025			\$ -
Petty Cash (360) + PayPal(4406.88)			\$ 4,766.88
NEW CASH BALANCE - Previous Year Cash Balance plus Net Income			\$ 151,491.43
Total Assets as of March 31 / Bank Balance			
	CSHEC Checking	\$	52,418.85
	NEIL Checking BMO	\$	33,634.84
	Petty Cash	\$	4,766.88
	Investment Account	\$	60,670.86
	Deposit In Transit	\$	\$0.00
	(Outstanding Checks)	\$	\$0.00
NEW CASH BALANCE = Total Bank Balance			\$151,491.43
Only one of the following choices should be checked 'yes':			
Is the average of Chapter's Gross Receipts for this Fiscal Year and the prior two years less than or equal to \$50,000? (ASSP will file taxes for Chapter)		Yes ____	No ____
Is the Chapter's Gross Receipts for this Fiscal Year between \$50,000 and \$200,000 and total assets less than \$500,000? (If so, a 990EZ must be filed)		Yes ____	No ____
Is the Chapter's Gross Receipts for this Fiscal Year greater than or equal to \$200,000 or total assets greater than or equal to \$500,000? (If so, a 990 must be filed)		Yes ____	No ____
Has or will either a 990N, 990EZ, or 990 been filed for fiscal year?		Yes ____	No ____
Is the Chapter's total unrelated business income (advertising, etc...) less than \$1,000 ***? (Note: If more than \$1,000 a 990T form MUST be filed)		Yes ____	No ____
This report includes the financial activities of all Sections chartered for the Chapter.		Yes ____	No ____
*** Does not generate UBIT if (1) includes an educational/information message on the product or (2) is accompanied by literature which describes the organization's programs and mission.			
Chapter Treasurer (Print and Sign Name)		Date	
REPORT DUE 6/31/2025			