

**NEIL ASSP Chapter Monthly Board Meeting**

**Submitted By: Jay Braffett, CSP**

**December 6th 2024**

Attendance: Sheri Lesak, Jay Braffett, Jaime Feinberg, Toma Balaci, Claire Obuchowski, Amy Beug, William Mills, Ted Hogan

**Meeting Call to Order**

* Jay Braffett 9:04am

**Board Member Reports**

1. Past Minutes - Claire Obuchowski
   1. No feedback on the November meeting notes. Approved.
2. Secretary – Claire Obuchowski – no updates.
3. Webmaster – Claire Obuchowski
   1. Updated titles and names/photos on the chapter website. Posted event photos to website.
   2. Will add the November board meeting minutes to the website.
4. Treasurer – Toma Balaci
   1. Will be writing checks for the conference to other members, has not purchased items for the chapter yet (i.e. clicker, speaker, etc).
   2. Report attached at the end of these notes.
   3. CSHEC Revenue checks have been sent out to the following as of Friday 12/06/24:
      1. Chicago Chapter - $17,443.89
      2. AIHA - $17,443.89
      3. Three Rivers - $17,443.89
      4. AHMP - $17,443.89
   4. NEIL Revenue not reflected in report yet. Will do a transfer in January
5. Newsletter – Tori Bankson (not present)
   1. Will send out meeting notices for January starting next week. We need the bio for the January speaker.
6. Membership – Mike Themanson (not present) – no updates
7. Chicagoland Safety and Health Conference – Sheri Lesak and Amy Beug
   1. Comments from conference were very positive.
8. Awards and Honors – Bob Wasick (not present)
9. NIU Student Section Advisor – Dr Ted Hogan
   1. Will provide a list of items needed for the Safety Program to Toma.
10. President Elect & Sponsorship Chair – Jaime Feinberg
    1. Safety National is a new sponsor of our chapter.
11. Past President – Tim Janis (not present)

**Past Business**

* November 15th
  + Slip and Fall Hazard Prevention – Coefficient of Friction (Kevin Buchanan)
* ASSP NIU Chapter
  + Dr. Hogan agreed to serve as new NIU ASSP Student Section Advisor
* Training modules on ASSP website - Must add to cart and checkout
* Photo section on website with last month’s meeting photos
* Speaker photo in bio of each monthly meeting
* More Member Involvement
  + - Establish CEU credits for attending meetings
    - We need to submit the info early and get outlines of presentations to submit.
      * Tim Janis volunteered to lead
      * ASSP needs information at least 30 days in advance
* Contact general members and board members who are not attending meetings on a consistent basis and determine how to increase their attendance/participation
* Board meeting prior to monthly meeting
* Confirmed and voted on by board members
* New time 10AM to 11AM
* Bob W to confirm 10AM Maggiano’s room reservation start – Claire to check with Bob and Maggiano’s.

**New Business**

* 2024 – 2025 Monthly Meeting Upcoming Schedule
* January 17th 2025
  + Workers Compensation understanding for Safety Professionals – Adam Cox
    - Confirmed
* February 21st 2025
  + Diversity, Equity, and Inclusion as it applies to the Safety Professional – Dr. Geneace Williams
    - Confirmed
* March 21st 2025
  + Confined Space Rescue – Sean McNichols
    - Confirmed
* April 25th 2025
  + EMS for the Safety Professional– Mick Fleming
    - Confirmed
* May 23rd 2025
  + LOTO Applicable to the Safety Professional – Aaron Gelb
    - Confirmed
  + Chapter Bylaws Update
    - Collaborate and determine chapter officer position term extension(s)
    - Voted to change the Chapter Bylaws to change Chapter President and President-Elect term from 1 to 2 years. All in favor.
    - Jay will submit the new bylaws to the Chapter Services to get them updated.
  + Webmaster position opening
    - Tim Janis to ask Tanner Panozzo if he is interested. Claire would train.
  + Increase Chapter interaction and participation with NIU Student Chapter
    - Host an Information Session
    - Take a tour of the NIU Safety Department
      * Tuesday or Thursday around 3pm would be best (biggest safety class)
      * Possible dates: January 23rd, 28th, 30th
    - Meet new department chair
    - Determine Scholarship for students

**Meeting Adjourned**

* Jay Braffett 10:01am

Treasurer Report December 2024:

