

**NEIL ASSP Chapter Monthly Board Meeting**

**Submitted By: Jay Braffett, CSP**

**January 17th 2025**

Attendance: Claire Obuchowski, Jay Braffett, Sheri Lesak, Bob Wasick, Amy Beug, Toma Balaci, Ted Hogan

**Meeting Call to Order**

* Jay Braffett 10:10am

**Board Member Reports**

1. Secretary – Claire Obuchowski
	1. No comments on the previous minutes from December, so they have been approved.
2. Webmaster – Claire Obuchowski
	1. Safety National logo on the footer of the website.
	2. December Meeting Minutes posted on website.
	3. Emailed and received Dr. Geneace Williams’ bio and will post on the February 21st Meeting Event.
3. Treasurer – Toma Balaci
	1. Report is attached at the end of these minutes.
	2. Chapter Dues January: $336
	3. Safety National Check received and will reflect in next months report
	4. CSHEC Checks cashed: Three Rivers and AHMP.
	5. CSHEC Check remaining: AIHA and Chicagoland
	6. Donating personal clicker for the chapter to use.
4. Newsletter – Tori Bankson (not present)
5. Membership – Mike Thermanson (not present)
6. Chicagoland Safety and Health Conference – Sheri Lesak and Amy Beug
	1. Sent response to board and Three Rivers and Chicago Chapters regarding MOU and has not heard anything back.
7. Awards and Honors – Bob Wasick
	1. Anyone can nominate someone for recognition by contacting Bob.
8. NIU Student Section Advisor – Dr Ted Hogan
	1. Would like members to work with students on projects relating to Hazard Control and Ergonomics. Board members to visit NIU on Feb 4th.
9. President Elect & Sponsorship Chair – Jamie Feinberg (not present).
10. Past President – Tim Janis (not present).

**Past Business**

* DONE - Chicagoland Safety and Health Conference response to ASSP region V VP, area IL chapters, and affiliated parties.
* President and President Elect Chapter by law tenure change approved by board submitted to ASSP Chapter Services – submitted – Jay will follow up
* DONE - Monthly board meeting time change confirmed by board to 10AM on 3rd Friday of the month before our main Informational session.

**New Business**

* 2024 – 2025 Monthly Meeting Upcoming Schedule
* January 17th 2025
	+ Workers Compensation understanding for Safety Professionals – Adam Cox
		- Confirmed
* February 21st 2025
	+ Diversity, Equity, and Inclusion as it applies to the Safety Professional – Dr. Geneace Williams
		- Confirmed
* March 21st 2025
	+ Confined Space Rescue – Sean McNichols
		- Confirmed
* April 25th 2025
	+ EMS for the Safety Professional– Mick Fleming
		- Confirmed
* May 23rd 2025
	+ LOTO Applicable to the Safety Professional – Aaron Gelb
		- Confirmed
	+ Chapter Bylaws Update
		- Waiting for response from ASSP Chapter services
			* To follow up
	+ Training modules on ASSP website
		- Must add to cart and checkout
		- Jay to send reminder email about the process.
		- [**https://www.assp.org/community-leader-resources/chapters/chapter-leadership-training**](https://www.assp.org/community-leader-resources/chapters/chapter-leadership-training)
		- **https://www.assp.org/docs/default-source/community-leader-resources/chapter\_leader\_required\_and\_recommended\_trainings\_summary\_09-24.pdf?sfvrsn=b2f76746\_0**
	+ Webmaster position opening
		- Tim Janis to ask Tanner Panozzo if he is interested. Claire would train.
		- Claire has sent an email to Tanner (today) to see if he is interested.
	+ More Member Involvement
		- Establish CEU credits for attending meetings o We need to submit the info early and get outlines of presentations to submit.
			* Tim Janis volunteered to lead
			* ASSP needs information at least 30 days in advance
			* Jay will take this on with Sheri’s help if needed.
* Contact general members and board members who are not attending meetings on a consistent basis and determine how to increase their attendance/participation
	+ Increase Chapter interaction and participation with NIU Student Chapter
		- Host an Information Session
* Take a tour of the NIU Safety Department
	+ - Meet new department chair
		- Determine Scholarship for students
		- ***Set a date on the calendar – Feb 4th***

**Meeting Adjourned**

* Jay Braffett 11:08am

Treasurer Report:

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